

POSITION: Licensed Practical Nurse, GS-620-5 or GS-6**TYPE OF APPOINTMENT:** Temporary/ Permanent**NUMBER OF VACANCIES:** 1 Full time position**FUNCTIONAL STATEMENT:** Licensed Practical Nurse**SALARY RANGE:** GS-5: \$25,697 to \$33,402; GS-6: \$28,644 to \$37,237 per annum**NOTE 1:** First consideration will be given to those who apply by 10/7/03**NOTE 2:** Applicants selected for permanent positions that have not been reviewed and approved by the professional nursing standards board will be given a temporary appointment not-to-exceed 13 months, pending board approval.**NOTE 3:** Applicants not selected for permanent positions will be given a temporary appointment not-to-exceed one year and one day, may be extended or terminated sooner, based on workload, staffing and budget.**NOTE 4:** Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.**NOTE 5:** This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.**NOTE 6:** Applicants without prior federal service will be appointed at step one of the grade.**NOTE 7:** Appointment to positions at this facility requires completion of a background investigation. Candidates selected must complete the investigation request, and will be fingerprinted prior to appointment.**NOTE 8:** A pre-employment physical examination may be required for an applicant not currently employed by the VA Medical Center who is tentatively selected.**NOTE 9:** A drug test may be required for any applicant tentatively selected from outside the VA Medical Center.**NOTE 10:** A Recruitment bonus is authorized for a high quality candidate.**NOTE 11:** This is a Non-Bargaining Unit position.**TOUR OF DUTY:** Position is M-F, 8-hour shift.**LOCATION:** This position is located in the Camp Rilea Community Based Outpatient Clinic, Warrenton, OR. This position is functionally under the Primary care Division, Portland OR Division. It may be necessary to utilize the selected person's services at a different Medical Center location if conditions require it in the future.**AREA OF CONSIDERATION:** Applicants will be considered in the following order: First consideration will be given to current employees of this Medical Center including Willamette National Cemetery, Regional Counsel and the Veteran Outreach Center. Second consideration: Any U.S. citizen.**Displaced/Surplus Federal Employees:** Employees covered under the provision of the inter-agency Career Transition Plan (ICTAP) and Career Transition assistance Plan (CTAP) (displaced VA Employees) eligibles will be given priority consideration for vacancies within the **local commuting area** for which they are well qualified. Applicants requesting this consideration must attach appropriate proof of the ITCAP eligibility with their application.**DUTIES:** The complete Functional Statement may be reviewed in Human Resources Management Division. The following duties and responsibilities are taken from the functional statement and are considered to be a brief extract. The incumbent independently delivers individualized medical assistive care to adult and elderly patients. Under the supervision of the Clinic Supervisor and/or manager, performs a variety of routine and complex patient care procedures based on needs identified by clinical reminders, subjective and objective data gathered, and/or provider's treatment plan. Identifies patient needs through subjective and objective information, selects priorities in patient care activities based on patient input, provider input, and clinical reminders. Educates patient as appropriate and identifies learning barriers. Provides information and/or refers patient and family for psychological support. Performs a range of monitoring activities which include taking and recording vital signs, calculating BMI, snellen test spirometry, EKG, CBG, oximetry, and bladder scan. Performs a range of treatment procedures which include application of complex sterile and non-sterile dressings, wound packing and irrigation, bladder catheter insertion and removal (including suprapubic), phlebotomy, cerumen removal, and suture removal (see unit specific orientation competency for complete listing). Provides care for patients using universal precautions in all aspects of care. Uses the electronic record for recording information and completes clinical reminders as appropriate. Refers health care issues on to health care team members as appropriate utilizing electronic documentation (progress notes, consults and view alerts). Participates in patient/family education. Independently instructs patient regarding self care behaviors, medications, health promotions/chronic disease prevention and reinforces previous teaching and/or treatment plan developed by provider.**QUALIFICATIONS:**

- A. Must be a U.S. citizen.
- B. Full active, current and unrestricted licensure as a graduate licensed practical or vocational nurse in a state, territory, or commonwealth (i.e., Puerto Rico) of the United States, or District of Columbia.
- C. Graduate of a school of practical or vocational nursing approved by the appropriate State accrediting agency and/or the National League of Nursing at the time the program was completed by the applicant.
- D. Licensed practical or vocational nurses appointed to direct patient care positions must be proficient in (both) spoken and written English as required by 38 USC 7402(d), and 7407(d).
- E. For GS-5/6 positions one year experience at the next lower level is required.

Well Qualified (CTAP/ICTAP): A well-qualified candidate is defined as one who meets the qualification and eligibility requirements for the position, including all educational/experience and selective factors (when applicable), and is able to satisfactorily perform the duties of the position upon entry.**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive equal consideration without regard to race, religion, color, national origin, sex, politics, marital status, non-disqualifying physical or mental handicap, age or membership or non-membership in a labor organization.**HOW TO APPLY (First Consideration Applicants):** In order to be considered for this vacancy, interested employees must complete and submit VA Form 5-4078, Application for Promotion or Reassignment, to be received in Human Resources Management Division P4HRMS. This form is available in Human Resources Management Division. **This position will remain open until filled.****HOW TO APPLY (Second Consideration Applicants):** In order to be considered for this vacancy, interested applicants must complete and submit:

- A. VA Form 10-2850c, Application for Associated Health Occupations.
- B. OF-306, "Declaration for Federal Employment."
- C. DD-214, "Certificate of Release or Discharge from Active Duty" (if claiming veterans preference and/or VRA eligibility).
- D. SF-15, "Application for 10-point Veteran Preference" (with required documentation for proof). (if applicable)

You may obtain these forms by contacting one of the Personnel Clerks at (503) 273-5236 or you may visit the Human Resources Management Division Office, Building 16, Room 300, 3710 SW US Veterans Hospital Road, Portland, OR 97207. You can return or mail your completed application to the above address **ATTN: Announcement T38-03-625.****HOW TO OBTAIN FORMS:****Forms are available online at** <http://www.portland.med.va.gov/>**In Portland:**

VA Medical Center
Human Resources Management Division
3710 SW US Veterans Hospital Road, (Bldg. 16, Room 300)
Portland, OR 97239. Phone # (503) 273-5236

If Mailing:

VA Medical Center,
Human Resources Management Division (P4HRMS)
P.O. Box 1034
Portland, OR 97207

Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications. Applications must be received in Human Resources Management Division in the Portland office as listed above. Applications will not be returned to applicants. For additional information you may contact Personnel (503) 273-5236.